



EMPLOYMENT OPPORTUNITY

Save the Children Sweden (SCS) is a non for profit, politically and religiously unaffiliated non-governmental international organization working for children's rights. SCS's work is directed towards influencing and changing society for the good of the child and aims primarily at bringing permanent life improvement for children in vulnerable situations. SCS is part of Save the Children International - the world's leading child rights organization.

Save the Children Sweden Ethiopia Programme which is part of East and Central Africa Regional Office, it has been working in Ethiopia since 1965 for a child friendly society where all children enjoy all rounded development.

We are now seeking candidates for the following position.

Position: Education Programme Officer

Educational Background: University Degree in Education, Development, Social Science, or related fields. experience in child focused non-governmental organizations is an advantage.

Experience: A professional work experience within the area of Education particular focus on access to quality education, child participation and Protection. Good analytical, communication, fund raising and reporting skills. Good ability to work with minimum supervision, Ability to independently plan and organize work. Experience in Programme planning, monitoring and evaluation is highly desirable.

Description of major tasks: The Programme Officer will:

- Be involved in the planning, implementation and follow-up of education projects that will be undertaken in cooperation with partners
- Provide technical assistance to partner organizations
- Participate in fundraising activities for the country office, in line with SCS policies and strategic plans.
- Contribute to the development of co-operation and possible joint activities with other bodies such as government, donors and other NGOs.
- Contribute to the development of co-operation and joint activities with SC-Alliance organization as well as improving the co-ordination with national and international organizations.
- Be responsible for budgeting and proper utilization.

Other areas of competence: Conversant with IT Systems; familiarity in working with multicultural systems and in a regional context; training and facilitation skills; Awareness, knowledge and commitment to the UN-CRC and other international instruments; ability to work under pressure.

Driving license is a requirement

Salary: In accordance with SCS salary policies.

Duty Station: Addis Ababa

Contract period: One year with possibility of extension

ONLY candidates with the above qualifications should submit their CV's and a copy of credentials (non-returnable) to: Save the Children Sweden Ethiopia Programme P.O. Box 3457, Addis Ababa or Email: ethoffice@ecaf.savethechildren.se Or in person to our office located in Nefas Silk – Lafto Sub City, Kebele 02- around MEKANISSA

APPLICATION DEADLINE: February 7, 2011