

UNITED NATIONS CHILDREN'S FUND
ETHIOPIA COUNTRY OFFICE
VACANCY NOTICE NO. ECO/VN- 01/2010 (Readvertisement)

POST TITLE Nutrition Specialist	POST LEVEL NO-C	DATE ISSUED 05 January 2010
IMIS No: 46834	REPORT TO Chief, Nutrition	CLOSING DATE 15 January 2010
ORGANIZATION UNIT Nutrition	DUTY STATIONS Addis Ababa	CONTRACTUAL STATUS Fixed-term (FT)

The United Nations Children's Fund Ethiopia Country Office based in Addis Ababa, seeks a qualified and experienced person in the area of Community-Based Nutrition in Nutrition and Food Security.

PURPOSE OF THE POST:

Under the general supervision of the Chief, Nutrition, contributes to project design, planning, implementation, monitoring and evaluation of Community-Based Nutrition activities within the Nutrition and Food Security sector, including teamwork and capacity building.

MAJOR DUTIES AND RESPONSIBILITIES OF THIS POST INCLUDE:

- Contribute towards the preparation of the Situation Analysis on Nutrition by compiling data, analyzing and evaluating information, and writing chapters of the Analysis;
- Support the planning, training, implementation, monitoring and evaluation, and supervision of the comprehensive Community-Based Nutrition programme, addressing the long-term strategies, including joint programming and coordination efforts with key partners of the National Nutrition Programme (NNP);
- Responsible for developing the strategies and programs for addressing the underlying and basic causes malnutrition, establishing a community-based nutrition information system; establishing linkages with EOS/CHD, TFP and HEP services;
- Advise and provide technical assistance to relevant sectoral bureaus on Community-Based Nutrition activities, including developing strategies and approaches to ensure integrated community-based participatory planning and deliver of services at community level to ensure sustainable development;
- Coordinate UNICEF support related to Community-Based Nutrition interventions and liaison with various ongoing partners especially under NNP; in collaboration with partners, assist the process of developing and implementing interventions to reduce stunting, including Infant and Young Child Feeding, local production of complementary foods, institutionalization of maternal nutrition interventions, and development of strategies for adolescent nutrition;
- Provide technical support to government and non-government organizations at the national, regional, woreda and community levels in the planning, development and implementation stages of the nutrition projects.
- Review and evaluate the technical, institutional and financial feasibility and constraints of Community-Based Nutrition projects, in coordination and collaboration with government and other partners;
- Assist preparation of plans of action, implementation, monitoring and evaluation modalities for Community-Based Nutrition activities; assess the training needs of the counterparts, design and facilitate appropriate training with the objective to strengthen the implementing partners and regularly participate in Nutrition Technical Working Group and other task groups under NNP, HSDP and MNCH harmonization;
- Coordinate with the Operations/Supply staff on supply and non-supply assistance activities ensuring proper and timely accountability to UNICEF and government. Certify disbursements of funds, monitor and submit financial status reports to the Sr. Programme Officer or Representative, as required;
- Participate in the development of the sectoral workplan, ensuring the achievement of specifically assigned objectives. Provide guidance and support to staff in meeting project objectives;
- Ensure the accurate and timely inputs of project information in the computerized programme system and contribute to relevant parts of report writing (e.g. Annual Work Plans, proposals, donor reports, management reports, annual reports, etc.).

MINIMUM REQUIREMENTS:

Qualification: Advanced University degree in public health and nutrition related fields.

Work Experience: Proven track records of at least 5 years work experience in public health/nutrition programmes in Ethiopia

Skills Required: Experience as a project manager and/or a trainer in nutrition or related public health fields.

Language requirement: Fluency in English and knowledge of the local working language of the duty station.

Competency: Commitment, drive for results, embracing diversity, integrity, self awareness and self regulation, teamwork, analytical and conceptual thinking, communication, building trust, managing resources, judgment, networking, and technical knowledge.

Applications enclosed duly completed UN Personal History Form dated within the last six months and photocopies of supporting documents:

Qualified candidates are encouraged to apply not later than two weeks from the first appearance of the re-advertisement. Only short listed applicants will be contacted. Please send your resume and photocopies of any supporting documents quoting job title and reference ECO/VN 01/2010 to the following address:

Human Resources Manager
UNICEF, Addis Ababa
P. O. Box 1169

Quoting Job Title, Preferred duty station and Reference ECO/VN- 01/2010

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Applications from qualified women are encouraged